



# 363a

Please complete in typescript, or in bold black capitals.

## Annual Return

CHFP000

Company number

Company name in full

  

### Date of this return

The information in this return is made up to

Day	Month	Year
<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>

### Date of next return

If you wish to make your next return to a date earlier than the anniversary of this return please show that date here. Companies House will then send a form at the appropriate time.

Day	Month	Year
<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/>

### Registered Office

Show here the address at the date of this return

  

Any change of registered office must be notified on form 287

Post town

County/Region

UK Postcode

       

### Principal business activities

Show trade classification code number(s) for the principal activity or activities

   
 

If the code number cannot be determined, give a brief description of principal activity

  

Companies House receipt date barcode  
This form has been provided free of charge by Companies House

When you have completed and signed the form please send it to the Registrar of Companies at:

**Companies House, Crown Way, Cardiff, CF14 3UZ**      **DX 33050 Cardiff**  
for companies registered in England or Wales      or  
**Companies House, 139 Fountainbridge, Edinburgh, EH3 9FF**      **DX ED235 Edinburgh 1**  
For companies registered in Scotland      or **LP-4 Edinburgh 2**

**Register of members**

If the register of members is not kept at the registered office, state here where it is kept

\_\_\_\_\_  
\_\_\_\_\_

**Post town**

\_\_\_\_\_

**County/Region**

\_\_\_\_\_

**UK Postcode**

\_\_ \_ \_\_ \_ \_\_ \_ \_\_ \_

**Register of Debenture holders**

If there is a register of debenture holders, or a duplicate of any such register or part of it, which is not kept at the registered office, state here where it is kept

\_\_\_\_\_  
\_\_\_\_\_

**Post town**

\_\_\_\_\_

**County/Region**

\_\_\_\_\_

**UK Postcode**

\_\_ \_ \_\_ \_ \_\_ \_ \_\_ \_

**Company type**

Public limited company

Private company limited by shares

Private company limited by guarantee without share capital

Private company limited by shares exempt under section 30

Private company limited by guarantee exempt under section 30

Private unlimited company with share capital

Private unlimited company without share capital

Please tick the appropriate box

**Company Secretary**

**Details of a new company secretary must be notified on form 288a**

\* Voluntary details (Please photocopy this area to provide details of joint secretaries).

**Name \*Style/Title**

\_\_\_\_\_

**Forename(s)**

\_\_\_\_\_

**Surname**

\_\_\_\_\_

**Address ††**

\_\_\_\_\_

†† Tick the box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. Otherwise, give your usual residential address. In the case of a corporation or Scottish firm, give the registered or principal office address.

**Post town**

\_\_\_\_\_

**County/Region**

\_\_\_\_\_

**UK Postcode**

\_\_ \_ \_\_ \_ \_\_ \_ \_\_ \_

**Country**

\_\_\_\_\_

If a partnership, give the names and addresses of the partners or the name of the partnership and office address

**Directors**

Please list the directors in alphabetical order

\* Voluntary details

In the case of a director that is a corporation or a Scottish firm, the name is the corporate or firm name

**Details of new directors must be notified on form 288a**

<b>Name</b>	<b>*Style/Title</b>	_____					
		Day	Month	Year			
	<b>Date of birth</b>	_ _	/	_ _	/	_ _	_ _
	<b>Forename(s)</b>	_____					
	<b>Surname</b>	_____					
<input type="checkbox"/>	<b>Address ††</b>	_____					
		_____					
	<b>Post town</b>	_____					
	<b>County/Region</b>	_____					
	<b>UK Postcode</b>	_ _	_ _	_ _	_ _	_ _	_ _
	<b>Country</b>	_____					
	<b>Nationality</b>	_____					
	<b>Business occupation</b>	_____					

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**Directors**

Please list the directors in alphabetical order

\* Voluntary details

In the case of a director that is a corporation or a Scottish firm, the name is the corporate or firm name

**Details of new directors must be notified on form 288a**

<b>Name</b>	<b>*Style/Title</b>	_____					
		Day	Month	Year			
	<b>Date of birth</b>	_ _	/	_ _	/	_ _	_ _
	<b>Forename(s)</b>	_____					
	<b>Surname</b>	_____					
<input type="checkbox"/>	<b>Address ††</b>	_____					
		_____					
	<b>Post town</b>	_____					
	<b>County/Region</b>	_____					
	<b>UK Postcode</b>	_ _	_ _	_ _	_ _	_ _	_ _
	<b>Country</b>	_____					
	<b>Nationality</b>	_____					
	<b>Business occupation</b>	_____					

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**Issue share capital**  
Enter details of all the shares in issue at the date of this return

Class (e.g. Ordinary/Preference)	Number of shares issued	Aggregate Nominal Value (i.e. Number of shares issued multiplied by nominal value per share, or total amount of stock)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
<b>Totals</b>	_____	_____

**Traded public companies**  
A traded public company means a company any of whose shares are shares admitted to trading on a regulated market

Please tick this box if your company was a traded public company at any time during the period of this return

**List of past and present shareholders**  
(use attached schedule where appropriate)

Please tick the appropriate box below:

On paper      In another format

Private or non-traded public companies are required to provide a "full list" if one was not included with either of the last two returns.

A full list of shareholders for a private or non-traded public company is enclosed. **Please complete Schedule A.**



Traded public companies are required to provide a list of shareholders who held at least 5% of the issued shares of any share class if a list was not provided with either of the last two returns.

A list of shareholders holding at least 5% of the issued shares of any share class for a traded public company is enclosed. **Please complete Schedule B.**



A list containing shareholder changes is enclosed



→ For private or non-traded public companies, **please complete Schedule A**

→ For traded public companies, **please complete Schedule B**

There were no shareholder changes in this period

**Certificate**

I certify that the information given in this return is true to the best of my knowledge and belief

Signed

Date

\* Please delete as appropriate

\*(director / secretary)

When you have signed the return, send it with the fee to the Registrar of Companies. Make cheques payable to Companies House.

This return includes  continuation sheets  
(enter number)

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form. The contact information that you give will be visible to searchers of the public record.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DX number \_\_\_\_\_ DX exchange \_\_\_\_\_

**Directors**

Please list the directors in alphabetical order

**Details of new directors must be notified on form 288a**

\* Voluntary details

In the case of a director that is a corporation or a Scottish firm, the name is the corporate or firm name

Name \*Style/Title \_\_\_\_\_

Day Month Year

Date of birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Forename(s) \_\_\_\_\_

Surname \_\_\_\_\_

Address †† \_\_\_\_\_

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Post town \_\_\_\_\_

County/Region \_\_\_\_\_

UK Postcode \_\_\_\_\_

Country \_\_\_\_\_

Nationality \_\_\_\_\_

Business occupation \_\_\_\_\_

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Name \*Style/Title \_\_\_\_\_

Day Month Year

Date of birth \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Forename(s) \_\_\_\_\_

Surname \_\_\_\_\_

Address †† \_\_\_\_\_

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UK Postcode \_\_\_\_\_

Country \_\_\_\_\_

Nationality \_\_\_\_\_

Business occupation \_\_\_\_\_

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In the case of a director that is a corporation or a Scottish firm, the name is the corporate or firm name

**Name**    **\*Style/Title** \_\_\_\_\_

Day                      Month                      Year

**Date of birth**      /   /

**Forename(s)** \_\_\_\_\_

**Surname** \_\_\_\_\_

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**Address ††** \_\_\_\_\_  
\_\_\_\_\_

**Post town** \_\_\_\_\_

**County/Region** \_\_\_\_\_

**UK Postcode**   

**Country** \_\_\_\_\_

**Nationality** \_\_\_\_\_

**Business occupation** \_\_\_\_\_

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Please list the directors in alphabetical order

\* Voluntary details

**Details of new directors must be notified on form 288a**

In the case of a director that is a corporation or a Scottish firm, the name is the corporate or firm name

**Name**    **\*Style/Title** \_\_\_\_\_

Day                      Month                      Year

**Date of birth**      /   /

**Forename(s)** \_\_\_\_\_

**Surname** \_\_\_\_\_

†† Tick the box if the address shown is a service address for the beneficiary of a Confidentiality Order granted under section 723B of the Companies Act 1985. Otherwise, give your usual residential address. In the case of a corporation or Scottish firm, give the registered or principal office address.

**Address ††** \_\_\_\_\_  
\_\_\_\_\_

**Post town** \_\_\_\_\_

**County/Region** \_\_\_\_\_

**UK Postcode**   

**Country** \_\_\_\_\_

**Nationality** \_\_\_\_\_

**Business occupation** \_\_\_\_\_







This must only be completed by companies that have traded on a regulated market and must show the details of shareholders who held at least 5% of the issued shares of any class of the company at any time during the period

**Schedule B**  
**for traded public companies**  
**List of past and present shareholders**

Company number \_\_\_\_\_

Company name in full \_\_\_\_\_  
\_\_\_\_\_

- Changes to shareholders particulars or details of the amount of stock or shares transferred must be completed each year
- **You must provide a list of all company shareholders who held at least 5% of the issued shares of any class of the company on:**
  - The company's first annual return following incorporation
  - Every third annual return after a full list has been provided
- List the company shareholders in alphabetical order or provide an index
- List joint shareholders consecutively

Shareholder's name and address	Shares or amount of stock transferred <i>(if appropriate)</i>		
	Class and number of shares or amount of stock held	Class and number of shares or amount of stock transferred	Date of registration of transfer
Name ----- Address ----- ----- ----- UK Postcode L L L L L L L L			
Name ----- Address ----- ----- ----- UK Postcode L L L L L L L L			
Name ----- Address ----- ----- ----- UK Postcode L L L L L L L L			
Name ----- Address ----- ----- ----- UK Postcode L L L L L L L L			

**Schedule B**  
**for traded public companies**  
**(continuation sheet)**  
**List of past and present shareholders**

Company number \_\_\_\_\_

Shareholder's name and address	Class and number of shares or amount of stock held	Shares or amount of stock transferred <i>(if appropriate)</i>	
		Class and number of shares or amount of stock transferred	Date of registration of transfer
Name ----- Address ----- ----- ----- UK Postcode L L L L L L L L			
Name ----- Address ----- ----- ----- UK Postcode L L L L L L L L			
Name ----- Address ----- ----- ----- UK Postcode L L L L L L L L			
Name ----- Address ----- ----- ----- UK Postcode L L L L L L L L			
Name ----- Address ----- ----- ----- UK Postcode L L L L L L L L			